



Campus Guidelines for Essential Lab Hours

Eastwick College is committed to the health and safety of faculty, staff, and students. We are using the advice from internal experts along with evolving state and federal guidelines to guide our academic planning and decision making as we move forward.

Effective June 15, 2020, applicable academic programs will resume on-campus laboratory hours for skills that cannot be taught and assessed in a remote environment. These hours are strictly limited to those required by programmatic accreditation and deemed essential for the safety of clinical practice. The limited return of lab hours has been informed by using the latest guidance from local, state, and federal authorities.

The college's faculty, staff, and students will implement the following strategies and guidelines to limit the exposure and spread of COVID-19:

Daily Self-Monitoring

- Faculty, staff, and students will engage in daily self-monitoring for COVID-19 symptoms that include cough, shortness of breath or difficulty breathing, fever, chills, muscle pain, sore throat, or a new loss of taste or smell. They will also self-monitor for other less common gastrointestinal symptoms such as nausea, vomiting, or diarrhea.
- Any individual who begins to show symptoms of COVID-19 while on campus should immediately isolate from others and leave the campus. The individual should seek a medical evaluation by calling a primary care physician.

Staying Home When Appropriate

- Faculty, staff, and students will stay home if they have tested positive for COVID-19, are showing COVID-19 symptoms, or have had close contact with a person with COVID-19. They should not attempt to come to campus.
- Faculty and staff should report any illness to their direct supervisor. Students should report any illness to the registrar's office.

Testing Temperature

- All faculty, staff, and students will be screened at the entrance of the college. Any individual with a temperature reading of 100 degrees or more will not be allowed entrance to the campus.
- Faculty, staff, and students are required to wear face coverings when on campus.
- Eastwick College will have face coverings available at the campus entrance for those who do not have their own.
- Face coverings may only be removed when eating or drinking.
- Face coverings may not be shared.

Hand Hygiene and Respiratory Etiquette

- Faculty, staff, and students must rigorously practice hand hygiene and cough etiquette when on campus.
- Wash hands often with soap and water for at least 20 seconds, especially after having been in a communal place, or after blowing your nose, coughing, or sneezing. Avoid touching your eyes, nose, or mouth with unwashed hands. If soap and water are not available use a hand sanitizer that contains at least 60% alcohol.

Cleaning and Disinfection

- All faculty and staff will be required to clean and sanitize their workspaces between shifts and at the close of each day: this includes tables, doorknobs, light switches, countertops, handles, desks, phones, and keyboards.
- Eastwick College will have an established schedule for increased, routine environmental cleaning and disinfection for all campus areas.

Signs and Messages

- Eastwick College will post signs in highly visible locations that promote everyday protective measures including face coverings and physical distancing requirements.

On-Campus Learning to Occur in Small Groups

- Students completing essential lab hours will stay with the same faculty and students in their group.
- Faculty and students will limit mixing between groups when possible.

Modified Layouts in Classroom

- Faculty, staff, and students will sit at least six feet apart when feasible.
- Faculty, staff, and students will turn seats to face in the same direction when feasible.

Staggered Scheduling

- When possible, essential lab hours will be staggered and scheduled to reduce the density of students in the hallways as well as those entering and leaving the labs.
- Essential lab hours will be adjusted to provide adequate time for regular, thorough cleaning and sanitization.
- Faculty, staff, and student breaks will be staggered to maintain physical distancing protocols.

Physical Distancing

- Faculty, staff, and students are required to follow all physical distancing guidelines when on campus. Guidelines will be strictly enforced and require individuals to maintain at least 6 feet of separation from others.
- In-person meetings are not permitted. Meeting organizers should use remote technology.
- Supervisors will be assessing each faculty and staff workspace and classroom to determine an appropriate plan for physical distancing in each area. This may include the installation of plexiglass, face shields, modifications to traffic flow, and changes to work schedules.

Physical Barriers and Guides

- Where applicable, Eastwick College will install physical barriers, such as sneeze guards and partitions where it is difficult for individuals to remain at least 6 feet apart.
- Where applicable, Eastwick College will provide physical guides, such as tape on floors or sidewalks and signs on walls, to ensure that faculty, staff, and students remain at least 6 feet apart in lines and at other times.

Entrance and Exits

- When possible, one-way routes to enter and exit buildings will be established.
- Entrances and exits will be equipped with proper sanitation products including hand sanitizer.

Communal Spaces

- Communal spaces, such as student lounges and indoor study areas, will be closed.

- Students may not gather in the hallways.
- Students may not gather in the parking lot unless they are on a classroom break. During breaks, students may use the parking lots and patios as long as guidelines for physical distancing are strictly followed.

Campus Visitors and Group Events

- Eastwick College will limit any non-essential visitors, volunteers, and activities involving external groups or organizations as possible.
- Group events, including those sponsored by Eastwick College programs or departments, will be postponed. Event organizers will use remote technology whenever possible.

Parking

- Eastwick College will monitor parking lots to ensure permit holders have adequate space in their designated lots while providing flexible parking options for individuals who are required to be on campus.

Faculty and Staff

- Only essential faculty and staff required to preserve and protect the security, safety, and integrity of members of the community, the physical infrastructure, and Eastwick College operations will be allowed on campus.
- All faculty and staff that are assigned remote responsibilities should continue to do so until activated as an on-campus essential. Faculty and staff will receive communication from their supervisor regarding the anticipated return to on-campus work, which will include a timeline to prepare for the transition.

Limited Liability Form Requirement

- Similar to the forms a student acknowledges when they enter into fieldwork, clinical, and externships, all students will be required to sign a limited liability related to the CoronaVirus. This mandatory form will be made available upon entry into the campus labs.